



Education Savings Account: School/District Assessment Guidance

Grade 3 - 10 Assessments

Education Savings Account students wishing to take the Grade 3 - 10 WY-TOPP or WY-ALT Summative Assessments must contact their selected testing district/school by March 1. To be eligible for testing, students must provide complete student demographic information, which must be submitted to WDE via the WDE 687 'Assessment Participation Rostering' collection process. It will take 24 hrs. for student information to appear in the assessment information hub.

Important Links

- [WDE Data Collection Forms Inventory](#)
- [WDE 687 Assessment Participation Rostering Guidebook \(PDF\)](#)
- [WDE 687 Assessment Participation Rostering Template \(Excel Workbook\)](#)

Note

- A WyEd Pro account will be needed to submit any student demographic information.
- Districts should not add ESA student information to their student information system (SIS). This will prevent the commingling of ESA student data with enrolled student data.

Regardless of district enrollment status, those participating in the WY-TOPP or WY-ALT summative assessments must adhere to the full scope of established test administration protocols. This includes administration by trained Proctors who hold a Wyoming professional licensure, the consistent application of test administration and security procedures, and the mandated delivery of Individual Student Reports to student families.

As part of the test security measures, Schools/Districts are expected to supply all testing technology/supplies to the student, to include: internet access, an appropriate computer, headphones, scratch paper, and writing utensils.

Education Savings Account (ESA) students are expected to assess on all grade-level subject tests. Test schedules are at the discretion of the testing school/district and should be provided to all ESA students/families before testing begins.

College Readiness or Work Readiness Assessments

For students wanting to take the 11th-grade College Readiness Assessment, it is preferred that the students register for a National Test Date administration on the selected vendor's website.

For the 11th/12th-grade Work Readiness Assessment, it is preferred that students contact a nearby Community College testing office to schedule an appointment for the test administration. If students or parents are looking for more information about work readiness assessment, it can be found on the selected vendor's website.

For additional testing guidance, contact the WDE Assessment Team, 307-777-7675.